Business Move Form

Your Details

Name:

First contact number:

Second contact number:

Email address:

Status (please tick as appropriate):

☐ Incoming Tenant ☐ Outgoing Tenant ☐ Landlord

Property & Supply Details

Supply Address:

Post Code:

Supply Details

Electricity supply numbers

S

S

Meter serial numbers

Current electricity meter readings

Gas supply number

MPRN:

Meter serial number

Current gas meter reading

Details of change

Date responsibility for property changed:

Outgoing customer & business name:

Forwarding address for outgoing business:

Landlord's name & contact number:

Incoming customer & business name:

Company reg no.

Email for billing purposes*

*Please provide this as paper bills incur a £2.00+VAT fee per invoice.

Correspondence address (if different to supply address):

Preferred contact number for business:

Landlords only need to complete this section

Are you expecting to let or sell the property in the near future?

☐ Yes ☐ No

If yes, do you expect to use any electricity or gas in the property in meantime?

☐ Yes ☐ No

Contact details
(in case we need to gain access to the property)

Confirmation section

Name (BLOCK CAPITALS):

Signature:

Position in business:

Date:

Please note that we may request further documentation to verify the change of responsibility which include, but not limited to, a valid Land Registration document, tenancy agreement, management agreement and/or solicitors letter. All documents must be signed and dated and where feasible, witnessed by an independent party.

BES Utilities is the generic reference to BES Commercial Electricity Ltd (registered in England & Wales No.06882734) and Business Energy Solutions Ltd (registered in England & Wales No.04408013). The registered office for both companies is Parkside Stand, Fleetwood Town Football Club, Park Avenue, Fleetwood, Lancashire, FY7 6TX.